



APPROVED MEETING MINUTES

SPECIAL MEETING OF THE UXBRIDGE BIA BOARD OF MANAGEMENT

MONDAY, SEPTEMBER 26TH, 2016 6:30 p.m.

**LOCATION: BOARD ROOM A (UXBRIDGE MUNICIPAL OFFICES)
UXBRIDGE, ONTARIO**

PRESENT

DIRECTORS: ELAINE LEIGH, GORDON HIGHET, FRED BRYAN, JOANNE RICHTER, BRIAN MACLEAN

REGRETS: JOANNE STAMATOPOULOS

FACILITATOR: LAUREN ORAV

GUESTS: LINDA WOOLEY (NORTEK SOLUTIONS)

- **CALL TO ORDER** – The meeting was called to order at 6:30pm.
- **APPROVAL OF DRAFT AGENDA** – Motioned by Brian Maclean, seconded by Fred Bryan.
- **DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF** – None.
- **MATTERS OF BUSINESS**
 - Christmas Beautification Order
 - Due to concerns about the appearance of the old banner enhancers, the Facilitator will acquire images of the current banner enhancers and similar refurbishing jobs from Shear Display before the Board makes a decision, to ensure the funds spent will be worthwhile.
 - Joanne Richter will reach out to Fitzpatrick Electric, a local business, about whether they can give the BIA advice on lighting scenarios/costs

- The Facilitator will determine which of the old twinkle lights still work and they can be distributed to businesses to light up windows.
 - The Facilitator will connect with the Events Subcommittee on how they intend to run the Christmas Window Decorating Contest, investigate whether it can be tied into the Fantasy of Lights.
- Presentation to Council and Flower Baskets
 - Township agreed to pay for hanging baskets.
 - The Facilitator and other Board Members will suggest locations for new baskets that do not interfere with trucks, present at Council
 - Presentation will also address Christmas lighting for 2016

Fred Bryan and Gordon Hight excused themselves at 6:55pm to attend a Council Meeting.

- Other Beautification
 - The Facilitator will connect with the Region to see if they know if any grants the BIA may qualify for.
 - When the Chair, Elaine Leigh, presents to Council regarding beautification on Monday October 3rd, she will also inquire if there is any way the BIA and Township can collaborate on Christmas beautification for 2017 to help the BIA manage costs and invest in a solution.
 - Brian Maclean suggested decorating the Welcome sign at the south end of town, with the Township's permission.
- **QUESTION PERIOD** – There were no questions.
- **ADJOURNMENT:** The meeting was adjourned at 7:13pm.

Next BIA Board Meeting: Tuesday October 11th, 2016