



DRAFT MEETING AGENDA

REGULAR MEETING OF THE UXBRIDGE BIA BOARD OF MANAGEMENT

TUESDAY, SEPT 8TH, 2015 6:30 p.m.

**LOCATION: BIA Business Centre (19 Railway St. at YDHR Station)
UXBRIDGE, ONTARIO**

- I. CALL TO ORDER**
 - Approval of DRAFT Agenda
- II. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- III. DELEGATIONS - none**
- IV. ADOPTION OF MINUTES (5 MIN)**
 - For meeting dated August 11th, 2015
- V. PORTFOLIOS UPDATES**
 - Updated Project Planner sent to Board via email & to be included as attachment to meeting minutes
 - **Administration** - WIN THIS SPACE addendum approval (5 MIN)
 - **Communication**- BIA Program Guide, Member post card/Associate Membership (10 MIN)
 - **Events** – Sidewalk SALE Recap/Thomas Talks (15 MIN)
 - **Promotion** – Shop Local Holiday Car/Gift Certificate Draw/Tender (20 MIN)
- VI. MATTERS OF BUSINESS**
 - **Expense Update/Inventory Sell off** (10 MIN)
 - **2016 Budget** – 3 events (30 MIN)
 - **Website**
 - **AGM**
- VII. NEW BUSINESS (20 MIN)**
- VIII. ADJOURNMENT**

Next BIA Board Meeting: Tuesday October 13th, 2015