



**MEETING AGENDA**  
**REGULAR MEETING OF THE UXBRIDGE BIA BOARD OF MANAGEMENT**  
**THURSDAY, November 7<sup>th</sup>, 2019 7:00 p.m.**  
**LOCATION: SCRIBES' ROOM (UXBRIDGE MUNICIPAL OFFICES)**  
**UXBRIDGE, ONTARIO**

- |            |  |                                  |
|------------|--|----------------------------------|
| <b>1.0</b> | <b>CALL TO ORDER</b>   | <b>5 minutes (Items 1.0-4.0)</b> |
| <b>2.0</b> | <b>APPROVAL OF DRAFT AGENDA</b>  |                                  |
| <b>3.0</b> | <b>DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF</b>   |                                  |
| <b>4.0</b> | <b>ADOPTION OF MINUTES</b>   |                                  |
|            | 4.1 Review and approval of minutes from October 8th 2019   |                                  |
|            | 4.2 Review and approval of minutes from Special Meeting October 24 <sup>th</sup> , 2019  |                                  |
| <b>5.0</b> | <b>HALLOWEEN WRAP UP</b>   | <b>15 minutes</b>                |
|            | <ul style="list-style-type: none"><li>• Successes &amp; Areas of Improvement (<b>Hailey</b>) <b>5 minutes</b></li><li>• Board Member Feedback/Discussion <b>5 minutes</b></li><li>• Action items for 2020 <b>5 minutes</b></li></ul> |                                  |
| <b>6.0</b> | <b>2020 BUDGET</b>   | <b>90 minutes TOTAL</b>          |
|            | <b>6.1 Overview of 2020 Budget (Amy)</b>   | <b>10 minutes</b>                |
|            | - Will include summary of items to be considered below   |                                  |
|            | <ul style="list-style-type: none"><li>- <b>Brock Street Tree Lighting Program</b></li><li>- Questions regarding Lighting Quote package – <b>10 mins</b></li><li>- Discussion of options available – <b>10 mins</b></li></ul>         |                                  |
|            | <b>6.2 Winter Event</b>  |                                  |
|            | <ul style="list-style-type: none"><li>- Revised budget &amp; event plan (James) <b>10 minutes</b></li><li>- Discussion and questions from Board <b>15 minutes</b></li></ul>  |                                  |
|            | <b>6.4 Sidewalk Snow Removal</b>   |                                  |
|            | <ul style="list-style-type: none"><li>- Overview of proposed program (Willie) <b>5 minutes</b></li><li>- Discussion and questions from Board <b>10 minutes</b></li></ul>   |                                  |
|            | <b>6.5 December “BIA Holiday Bucks Promotion</b>   |                                  |
|            | <ul style="list-style-type: none"><li>- Estimate on costs (Amy) <b>5 minutes</b></li><li>- Discussion and questions from Board <b>10 minutes</b></li></ul>   |                                  |
|            | <b>6.6 Motions To Vote on Items 6.1 to 6.3</b>   | <b>10 minutes</b>                |
|            | <b>6.7 Budget – Next Steps</b>   | <b>5 minutes</b>                 |
| <b>7.0</b> | <b>OTHER BUSINESS</b>  |                                  |
|            | 7.1 Vacant Board Seat  | <b>5 minutes</b>                 |
| <b>8.0</b> | <b>NEW BUSINESS</b>  | <b>10 minutes</b>                |
|            | <b>ADJOURNMENT</b>   |                                  |

Next BIA Board Meeting: Tuesday December 3<sup>rd</sup>, 2019