



**DRAFT MEETING AGENDA**  
**REGULAR MEETING OF THE UXBRIDGE BIA BOARD OF MANAGEMENT**  
**THURSDAY, September 5th, 2019 7:00 p.m.**  
**LOCATION: SCRIBES' ROOM (UXBRIDGE MUNICIPAL OFFICES)**  
**UXBRIDGE, ONTARIO**

- |            |  |                   |
|------------|--|-------------------|
| <b>1.0</b> | <b>CALL TO ORDER</b>   | <b>1 minute</b>   |
| <b>2.0</b> | <b>APPROVAL OF DRAFT AGENDA</b>  | <b>1 minute</b>   |
| <b>3.0</b> | <b>DISCLOSURE OF PECUNIARY INTEREST<br/>AND THE GENERAL NATURE THEREOF</b> | <b>1 minute</b>   |
| <b>4.0</b> | <b>ADOPTION OF MINUTES</b>   | <b>1 minute</b>   |
|            | 4.1 Review and approval of minutes from August 2019                        | <b>1 minute</b>   |
| <b>5.0</b> | <b>DELEGATIONS</b>   |                   |
|            | 5.1 Debbie Leroux – Clerk, Uxbridge Township                               | <b>20 minutes</b> |
| <b>6.0</b> | <b>PORTFOLIO UPDATES</b>   | <b>30 minutes</b> |
|            | <b>6.1 Beautification</b>  |                   |
|            | 6.1.1 Banner Program – Review service quotes                               |                   |
|            | 6.1.2 Polar Express Banners – Review request from YDHR                     |                   |
|            | 6.1.3 Trees/Lights – Review service quotes                                 |                   |
|            | <b>6.2 Events</b>  |                   |
|            | 6.2.1 October 26 <sup>th</sup> – Halloween ( <b>Hailey</b> )               |                   |
|            | 6.2.2 Winter Event – ( <b>James</b> )                                      |                   |
|            | 6.2.3 AGM  |                   |
| <b>7.0</b> | <b>FINANCE/BUDGET</b>  | <b>10 minutes</b> |
|            | 7.1 Review of monthly Financial report                                     |                   |
| <b>8.0</b> | <b>OTHER BUSINESS</b>  | <b>30 minutes</b> |
|            | 8.1 BIA Website –Discussion on next steps                                  |                   |
|            | 8.2 BIA Branding – Review quotes   |                   |
|            | 8.3 RED Grant – BIA support letter & request for funding                   |                   |
|            | 8.4 Title Change – BIA Business Facilitator                                |                   |
| <b>9.0</b> | <b>NEW BUSINESS</b>  | <b>10 minutes</b> |
|            | <b>ADJOURNMENT</b>   |                   |

Next BIA Board Meeting: Tuesday October 8<sup>th</sup>, 2019